Deadline for staff to respond: 5pm on 26th April

All staff please note *Date ACTION completed* refers to when the requested action is done (or planned to be done if outstanding) not this form is filled in.

Ref & Date Outstanding actions raised	Action	Officer	Response including what is completed & outstanding	Is Action Completed, outstanding or ongoing?	Date Action completed <i>or</i> planned completion date?
	(Continued from previous action logs) Justine Harris to meet with Janet Gearing regarding the points raised about rubbish and issues with fencing in Langley Crescent.	Justine Harris	A verbal update will be given at Area Panel.		
EA2	Geof Gage to confirm with Lee Catts whether there are any remaining aerials that have not been connected in Craven Vale	Geof Gage	As the installation was in 2010, unfortunately, neither the installers, nor BHCC hold records to determine exactly which flats at Craven Vale have been connected and had SkyQ sockets installed. However, we are able to provide an overview of the upgrades within the blocks. Queensway has had a full Sky Q upgrade, all flats are connected to the Sky Q multi-switches at the headend. Craven Road, Parham Close and Southwater Close had a 50% sky Q upgrade completed and Hadlow Close had a 25% sky Q upgrade completed. All flats		

Ref & Date Outstanding actions raised	Action	Officer	Response including what is completed & outstanding	Is Action Completed, outstanding or ongoing?	Date Action completed <i>or</i> planned completion date?
			are connected to the existing IRS system. Residents that would like Sky Q, will have to be moved over to the Sky Q multi-switch.		
EA3	Justine Harris to contact Cllr Simson regarding concerns raised about parking on Sandhurst Avenue.	Justine Harris	Justine Harris contacted Cllr Williams and a visit to Sandhurst Avenue took place with Cllr Simson, Justine Harris and Benjamin Tedder on 28 <sup>th</sup> Feb. The question was about unused Housing bays could be used by the shops. This has been considered but is not possible as these are available to rent. Any maintenance and repairs for them has to be funded by the HRA.	Completed	24.02.23
EA4	Justine Harris to contact Cllr Williams regarding why bids had been rejected, citing £35,000 that had been allocated for a playpark and a mural.	Justine Harris	This concerned the top playground at Whitehawk and mural. The request for funding was rejected by the Environmental Improvement Board, as it was agreed this would come from the planned works budget and the underspend. The change is to the funding stream. Justine updated Cllr Williams on 17 <sup>th</sup> Feb	Completed	17 <sup>th</sup> Feb
EA5	Martin Reid, Sam Warren & Rosemary Johnson to meet outside the meeting to discuss leaseholders being charged for EDB projects.	Martin Reid/Sam Warren	A verbal update will be given at Area Panel.		